

CONTRACTOR RULES AND REGULATIONS.

1. Working hours are from 07h00 – 17h00; departure from Estate by 18h00
2. Workers may not leave or enter Garlington on foot
3. All contractor staff to disembark from the vehicle at security to be counted and for random searches to be carried out
4. All contractor staff will be issued with an ID lanyard at a cost of R15.00 and R20.00 if lost or damaged.
5. Building contracts are responsible for any and all subcontractors that they employ. Any damage to common property done by the subcontractor will be for the building contractors account.
6. The building contractor and/or Home Owner is responsible for any deliveries made to the Estate and will be liable for any damage done to the common property by said delivery vehicle.
5. Contractor vehicles must be issued with a ID card and disc charged at R250 (refundable on completion)
6. Workers may not leave the enclosed site area
7. Bonnox fence / weldmesh fence to be erected around the site and to be kept neat and tidy at all times
8. Fencing must not be removed until retaining or boundary walls are built
9. New fencing to be used for each site
10. New shade cloth to be used together with the fencing if the site is next to or near an established property
11. Material store must have 4 sides and a roof, and must be able to lock
12. Material store must be kept clean and tidy
13. Refuse store must be 3m x 3m using 1.5m length shade cloth or alternatively 6 drums which are in a designated area.
14. Refuse must be removed from the site every Friday
15. No burning of refuse is permitted
16. Site toilet must be placed in a discreet area and must be cleaned on a weekly basis. Consideration is to be given to neighbours at all times.
17. All workers must use the toilets provided and not urinate outside and around the toilet.
18. Over weekends, long weekends and December shut down, all sites are to be left neat, clean and tidy. All shade cloth to be in place and no debris to be on verges and streets.
19. Any damage to verges, streets and property of the Estate will be deducted from the contractor deposit, or must be repaired to its original condition.
20. The road rules are the same as those that apply to the municipal roads. All drivers are to follow the road signs and keep to the 40km/h speed limit.

21. All neighbouring or common property must be cleared and levelled before any deposits will be refunded
22. No deposit will be refunded prior to final sign off by the Estate Manager and the HOA GM.
23. All documents from the Site Hand over form prior to Construction are to be **completed, signed and submitted** before any platforms are cut or sites cleared.
24. Building contractors are to notify the HOA offices when they are about to cut a platform.
25. All necessary fencing and shade cloth to be put in place before any further work or foundations are carried out on the site
26. Delivery and sub-contractors to be notified to enter via the contractors entrance
27. Delivery vehicles must use the designated entrance to the site to deliver materials
28. A 5 day notification is required when doing power floating.

THIS LIST OF RULES CAN CHANGE FORM TIME TO TIME AS SEEN FIT BY THE GARLINGTON HOMEOWNERS ASSOCIATION.

FAILURE TO COMPLY WILL RESULT IN A FINE. (See table below)

1 ST Offence	-	Verbal Warning
2 nd Offence	-	Written warning
3 rd Offence	-	R1000 per day deduction from the builders deposit for the next 10 days.
4 th Offence	-	1 Month suspension from site